

Wheeling-Ohio County Board of Health

Minutes of June 17, 2008

The Wheeling - Ohio County Board of Health met on Tuesday, June 17, 2008 at the conference room of the Wheeling-Ohio County Health Department (WOCHD).

Board members present were Debbie Wilcox, Chris Carder Brent Bush and Jim Swann.

Others present included Dr. William Mercer, Health Officer/Secretary; Howard Gamble, Administrator WOCHD; Beth Dowler, WOCHD-WIC Program Director; Nada Beneke, WOCHD Sanitarian Supervisor and Shelly Hanson, Wheeling Intelligencer.

In the absence of Board Chairman, Dr. John Holloway, Chris Carder served as Chairperson. Chris Carder called the meeting to order at 12:00pm, lunch was provided. The minutes of the May 2008 meeting were approved on the motion of Jim Swann, seconded by Debbie Wilcox.

Dr. Mercer gave his Health Officer's Report. Dr. Mercer updated the Board on the recent salmonella cases that are occurring in the United States, we are not seeing any local cases. Dr. Mercer mentioned the upcoming NALBOH meeting in Wisconsin. If any Board member would like to attend, please call him or Howard. Dr. Mercer gave an update on the pending court hearing concerning the "Trop" on Wheeling Island. The Department issued a Magistrate complaint against the establishment for violations that were found during a recent inspection. Dr. Mercer discussed the recent legislation that was passed in Pennsylvania. He mentioned some of the exemptions, such as the casinos and the ability of local areas to increase their regulation or make it stronger.

Howard Gamble gave the Administrator's Report. May 2007/2008 Investigations & Client Encounters Report as well as an update on the Departments recent Vaccine for Children was presented to the Board. The March WIC Case load report was presented by Beth Dowler. She did note that case load will and is increasing as the cost of gas and food increase.

The office will be closed on June 20th for West Virginia Day. Howard updated the Board on the work on the WOCHD Policy and Procedure manual. The manual is nearly complete and will need to be approved by the Board. Howard mentioned that a recent announcement on pay increase for State employees did not pertain to Local Health Departments.

Additional Food Schools have been added to our schedule. Both Nada Beneke and Howard noted that the Department is seeing an increase in food school participation for both our regular classes and off site classes. A recent notice from Catherine Slemp, M.D., Acting State Health Officer noted that there is a temporary unavailability of rabies vaccine for pre-exposure use.

Howard presented to the Board the proposed funding for FY 2008-09 for the Department. This information also contains the proposed budget for FY 2008-09 and is at \$1,320,015.00. He also presented to the Board a spreadsheet listing the ending balances of the Department for 2007 and 2008. Since January 2008 the Departments ending balances have increased.

Howard updated the Board on the recent work with Beyond Marketing concerning the development of our website and promotion of the BCCSP services and Threat Preparedness program for the northern panhandle.

There was no old business for the Board to discuss. In new business The Board discussed and approved the health department bills for payment, Motioned by Swann and Seconded by Bush. There was other no new business.

Following the open meeting the Board moved to go into executive session (motion of Jim Swann, seconded by Debbie Wilcox).

With no further business the Board meeting adjourned, motion by Wilcox and seconded by Bush. The next regular meeting will be held on Tuesday, July 22, 2008 at 12:00 p.m.

SUBMITTED BY

William C. Mercer, M.D., Secretary

APPROVED BY

John Holloway, M.D., Chairman

DATE

July 29, 2008

DATE

July 29, 2008