

**Wheeling-Ohio County Board of Health**  
Minutes of July 28, 2009 regular meeting

The Wheeling - Ohio County Board of Health met on Tuesday, July 28, 2009 at the conference room of the Wheeling-Ohio County Health Department (WOCHD).

Board members present were Dr. John Holloway, Gloria Delbrugge, Wilkes Kinney, and Christine Carder. Others present included Dr. William Mercer, Health Officer/Secretary; Howard Gamble, Administrator WOCHD; Wayland Harris, TP Director, Becky Beckett, WOCHD Nursing Director; Wheeling News Register, and several members of the Ohio County Tobacco Control Coalition.

Dr. John Holloway called the meeting to order at 12:00pm, lunch was provided. The minutes from the May 26, 2009 meeting were approved. Dr. Holloway opened the meeting by welcoming members of the Ohio County Tobacco Control Coalition. Coalition members introduced themselves. Dr. Holloway then asked for the Health Officer's Report.

Dr. Mercer gave the Health Officer's Report. Dr. Mercer updated the Board on the H1N1 Virus "Swine Flu". Planning is currently underway for fall vaccination clinics for the general public. Dr. Mercer updated the Board of his meetings with the Ohio County Substance Abuse Coalition. He also updated the Board on the health department's recent West Nile findings in Ohio County.

Dr. Holloway asked for the Administrator's Report. The Board was updated on State H1N1 plans for 2009-2010. The State Health Department is looking in to several scenarios, planning for disease severity, disease occurrence and how the H1N1 strain will co circulate with other flu strains. The State and CDC is planning a fall-winter H1N1 vaccine campaign, which will be separate from the regular flu campaign. All vaccine will be purchased by the federal government and delivered by public health. Funds have been awarded to WV, around \$1.5 million for hospitals, planning, and local health departments.

The Board was updated on a new WV Legislative Rule for Tuberculosis Testing, Control, Treatment and Commitment.

The Board was updated on the Health Departments 2009-2010 Program Plan, which was submitted in early May. The Plan received approval in all sections and conditional approval in the Financial Section. The Health Department needs to submit a formal agreement to the State Health Department for the Department's funds that are received from the Ohio County Board of Education. This will be done in the coming weeks.

The Ohio County Sheriff's Office submitted a June 30, 2009 end of the year settlement statement to the Health Department. Total revenues and receipts

were \$805243 and total expenses were \$775440 which yielded an ending balance of \$32613.

With the passage of HB 3195 a new rule for distribution of state aid to local county health departments will go into effect. In addition to this new rule, local health departments received an additional \$1.2 million in funding from the WV Legislature this year. The new rule does increase most of the local health departments funding, however, several county will not receive an increase, including Ohio. Ohio County will receive \$369696 for FY 2009-2010.

Howard updated the board on the recent decision by West Virginia University Hospitals, UHA and the HSC at WVU to go tobacco free, campus wide soon.

Becky Becket updated the Board on nursing activities including May and June Client Encounters or Nursing Hours for Core Functions and Expanded Services at the Health Department.

Wayland Harris updated the Board on Threat Preparedness activities including the request for adoption of a resolution for National incident Management System at the health department. Following a short explaining of the program the board approved the resolution and was signed by Drs. Holloway and Mercer.

Wayland also updated the Board of the health department's West Nile activities including the setting of traps and the number of positive trappings.

Howard updated the Board on WIC activities. The Board was reminded that all staff will be attending mandatory training at the Stonewall Resort for the new food package, August 5, 6 and 7th. All WIC offices will be closed during the mandatory training.

Our WIC program was awarded funds, \$58100, for three repair projects at our Brooke, Ohio and Marshall Offices; in addition we received partial funds for the purchase of land for a stand alone facility in Paden City. \$45,000 of the requested \$293000 was awarded. The State WIC program has also allocated an additional \$118000 for the purchase of the land. Sites are being view for possible purchase. A legal ad for the repairs was placed in the Wheeling newspapers.

The Board was presented with Health Department bills and receipts. The June 2009 Purchase Journal, Cash Receipts and Payroll Register were presented and approved. A partial July 2009 Purchase Journal, Cash Receipts and Payroll Register was also presented and approved.

The Board approved the reappointment of Dr. John Holloway as Chairman of the Wheeling-Ohio County Board of Health.

Following the New Business report, the Board adjourned into Executive session. No business that needed Board approval was discussed and the Board moved back into the regular meeting. The next regular meeting will be held on Tuesday, September 29, 2009 at 12:00 p.m.

**SUBMITTED BY**

William C. Mercer, M.D., Secretary  
September 29, 2009

**APPROVED BY**

John Holloway, M.D., Chairman  
September 29, 2009