

Wheeling-Ohio County Board of Health

Minutes of August 10, 2010 regular meeting

The Wheeling - Ohio County Board of Health met on Tuesday, August 10, 2010 at the conference room of the Wheeling-Ohio County Health Department (WOCHD/department).

Board members present were Dr. John Holloway, Wilkes Kinney and Gloria Delbrugge. Others present included Dr. William Mercer, Health Officer/Secretary; Howard Gamble, Administrator WOCHD; Mike Makowski, WOCHD.

The minutes from the July 13, 2010 meeting were reviewed and approved by the Board. Dr. Holloway opened the meeting with the Health Officer's Report. Dr. Mercer updated the Board on the Local Health Officers Summit that was presented by the State Health Department. Dr. Mercer also discussed the recent public Bed Bug program that the health department presented at West Virginia Northern Community College.

Howard Gamble presented the Administrator's Report. The department's FY 2010-2011 Threat Preparedness program will be funded at \$77,113.00. Our regional budget total is \$341,664. With the start of a new TP contract year the department is able to provide a salary increase to Wayland Harris from \$35,000 to \$36,000. The increase represents a less than 3% increase and will be effective the second pay in August, 2010. Howard asked the Board for approval of this salary increase. The increase will also need the approval of the Division of Personnel. The motion was approved at the end of the administrator's presentation.

The department has been notified by the WV State Auditor's Office that the past fiscal year audit can be procured from an independent CPA. This audit must be done by March 2011.

The department is anticipating starting the annual flu vaccination campaign during the second week of September. This year the department has partnered with VaxCare. This partnership will allow the department to vaccinate Medicare (Part B), Medicaid and self-pay residents. The department will also receive State supply flu vaccine for VFC and other eligible populations. Howard suggested that during the upcoming flu season the State of West Virginia, Immunization Program may provide more Flu Mist products to participating immunization providers. This seems to be a national trend.

The WVDHHR/WVBPH Commissioner's Office approved the department's FY 2011 Program plan. Funding for FY 2011 for public health services from the WVBPH is \$369,695.77. This also includes an automatic, non-invoiced, deduction of \$9,248.69 for IT costs.

Howard updated the Board on the 7th Grade Vaccination Initiative. The program will focus on incoming seventh grade students. Parents will be urged to have their children's immunization record reviewed by their family physician for missing Tdap (tetanus, diphtheria and pertussis) and MCV (meningococcal/meningitis) vaccinations. In West Virginia many children in this age group are missing both the booster dose of Tdap and their only dose of MCV. This Initiative

makes vaccine available to these young people without any out-of-pocket expense to the parent. Children's immunization records not screened prior to the start of school this fall will have their records reviewed by the school. Parents will be informed of missing vaccinations. As part of the 7th Grade Vaccination Initiative, the department will be working with Ohio County Schools, private and catholic schools in Ohio County to provide school site clinics for children who need vaccination. In addition the department will hold special clinics at the health department during the fall months. Funding for the vaccination project comes from the American Recovery and Reinvestment Act (ARRA/stimulus funds).

The Board was presented with the Client Encounters or Nursing Hours for June and July 2010. A year to date 2010 Rabies Report was also presented to the Board focusing on encounters, vaccinations, lab tests and other data. The report included the one of the county's two positive rabies cases. The department's annual West Nile mosquitoes trapping program has ended early due to the state staffing problems.

Howard updated the Board on the WIC Program. Funding for the WIC FY 2010-2011 has been estimated at \$723,674. New to this contract will be funding for Outreach Coordinator. The Board was presented with the WIC Monthly Enrollment Report (June, 2010), which listed total clients seen at 4296. Caseload stayed about the same as the May, 2010 final caseload. July's figures indicate that it will be similar to the May and June totals. Ohio and Hancock counties caseload appears to be increasing, but the other three lost caseload.

The Board was presented with a department Financial Report. The financial report included Aged Receivables current to August 10th, a current and year to day "Income Statement" for July 31, 2010. The Board was also presented with the department's Check Register for July, 2010. The Board voted/carried to accept the financial presentation.

Following the New/Old Business report, the Board adjourned into Executive session. Following the executive session the Board moved back in to the regular meeting. The Board approved the recommendation of Tom Tuttle to the open board seat (County Commission). A letter will be sent to the County Commission for consideration for appointment. The next regular meeting will be held on Tuesday October 12, 2010 at 12:00 p.m.

SUBMITTED BY

William C. Mercer, MD, Health Officer
October 12, 2010

APPROVED BY

John Holloway, MD, Board Chairman
October 12, 2010