

## **Wheeling-Ohio County Board of Health**

Minutes of August 11, 2011 regular meeting

The Wheeling - Ohio County Board of Health met on Thursday August 11, 2011 in the Council Chambers of the City of Wheeling.

Board members present were Dr. John Holloway, Gloria Delbrugge, Tom Tuttle, Wilkes Kinney, and Cheryl Wonderly. Staff present included Dr. William Mercer, Health Officer/Secretary and Howard Gamble, Administrator of the Wheeling-Ohio County Health Department (WOCHD or department).

The meeting was called to order. The minutes from the July 19, 2011 meeting were not reviewed and were deferred to the next Board meeting for approval.

Dr Holloway recognized two individuals who were on the agenda to present to the Board. Bill Godshall, Executive Director of Smokefree Pennsylvania and Lorie McClung both presented to the Board.

Howard Gamble presented the Administrator's Report. The Board was updated on the department's Annual Program Plan. The administrator requested that the Board appoint Board of Health members to the Audit Committee. The West Virginia State Auditor's Office recently notified the department that we need to proceed with our annual audit and that a firm would need to be selected to do the audit. The administration has sent out the required RFPs to 8 statewide audit firms. The Board appointed Tom Tuttle and Cheryl Wonderly to the Audit Committee. The administrator also informed the Board that flu vaccine has arrived in the department from both the State of West Virginia and from the department's private supplier.

The Board then discussed the proposal of changes to the current clean indoor air regulation. The Board went page by page through the proposal of changes and made corrections and additions to the proposal. The administrator will make the changes and present the revised proposal to the Board. The Board asked that the City of Wheeling and the Ohio County Commission, as well as the Wheeling Island Casino be approached for a meeting with Board members and officials representing those organizations to discuss the proposal of changes. A meeting with an organization representing Limited Video Lottery business will also be explored.

The Board did not hold an Executive session. The Board set the next meeting for September 13, 2011 at 12noon. The Board then adjourned.

### **SUBMITTED BY**

William C. Mercer, MD, Health Officer  
September 13, 2011

### **APPROVED BY**

John Holloway, MD, Board Chairman  
September 13, 2011