

Wheeling-Ohio County Board of Health

Minutes of December 14, 2010 regular meeting

The Wheeling - Ohio County Board of Health met on Tuesday, December 14, 2010 in the conference room of the Wheeling-Ohio County Health Department (WOCHD or department).

Board members present were Dr. John Holloway, Wilkes Kinney, Gloria Delbrugge, Mike Caruso, Tom Tuttle and Cheryl Wonderly. Others present included Dr. William Mercer, Health Officer/Secretary; Howard Gamble, Administrator of the WOCHD.

The minutes from the October 12, 2010 meeting were reviewed and approved by the Board. Prior to the opening of the meeting the Board appointed a temporary chairman for the meeting. Dr. Holloway arrived a moment later and was asked to assume the chairman position. Dr. Holloway opened the meeting with the Health Officer's Report.

Dr. Mercer updated the Board on the health department's recent response to several pertussis cases in Ohio County. He gave a flu update for the Board. He gave an update on recent immunization exemptions that have been requested locally. Dr. Mercer concluded his report with a discussion of the 2010 US Surgeon General Report on Tobacco, "How Tobacco Smoke Causes Disease". This is the 30th edition of this type of report.

Howard Gamble presented the Administrator's Report. The Board was presented with a state produced Board of Health training and Statewide summary of local health department financial data. The administrator reviewed both presentations with the Board.

The Board was also shown the new 2010-2011 Flu media campaign that was produced by the State Health Department.

The Audit Committee met last month and selected Perry and Associates, CPAs from Marietta Ohio to conduct the health department's annual audit. The state required contract was accepted by both Perry & Associates and the WV Auditor's Office. Total cost for the annual audit will be \$10,400 paid to Perry & Associates and \$832 paid to the WV Auditor's Office as a processing fee.

The Board was informed that Mike Makowski, the regional epidemiologist for WOCHD, will be leaving his position for a position with the Pennsylvania State Health Department. Interviews have been conducted for a new epidemiologist.

For 2010 Nursing Services saw several new programs added to the departments' clinical offerings. The department is now providing flu shots to employees at private business as well as travel vaccinations and off site STD clinics.

The department can now make available TB skin testing to all individuals in Ohio County thanks to a grant from the TB Association of Ohio County. Prior to the support of the TB Association of

Ohio County the health department could only provide testing to newly hired school teachers and other individuals who at risk in regards to the regulations in West Virginia. The testing supplies and vaccine for these individuals were provided by the State of West Virginia to the health department. Now the health department can make available TB skin testing to any individual who may need a test as part of their employment, school or other needs. The health department receives requests on a regular basis for TB skin testing from individuals who do not meet the state supply requirements. From 2002-2008 Ohio County had 4 cases of newly reported and verified tuberculosis. Based on population this gave the county a higher incident rate than the state of West Virginia. In 2009 the county performed and read 338 TB tests of which 2 were positive. With the growth of international travelers it is becoming more important to provide additional testing opportunities to non traditional patients. The major reason for screening is to find infected individuals and to prevent disease in persons found infected.

The nursing department was busy in 2010 dealing with special clinics for the H1N1 virus, both off site clinics and at the department. The department has also been dealing with a Pertussis outbreak since September, as well as a suspected measles outbreak.

In the department's environmental program, Ohio County now has four tattoo parlors and another on the way. The department had an increase in bat/animal specimens this fall that were submitted for rabies testing. Complaints have slowed down for the winter; however the department did have a large amount of complaints over the summer. The department is seeing an increase in the number of water outages and boil orders. The food program has been busy with both inspections and food handler's classes.

The TP Program recently participated in a FEMA sponsored exercise at Beaver Valley Power Station in PA.

The Cancer Information Specialist program reported several highlights for 2010, including:

- 7 Free or Low-cost BCCSP Screening Clinics
- 4 visits from Bonnie's Bus (WVU Mobile Mammography Unit) in Wetzel, Ohio & Brooke.
- Continuing collaboration with Wheeling Hospital Breast Center presenting Breast Health Basics classes every other month and BCC eligibility criteria.
- Breast Cancer Awareness Events in October included: 4 Proclamation readings, 5 Wreath Hangings, 1 Balloon launch, 2 luncheons, 1 Dinner and 5 Walks which resulted in approximately \$10,500 in donations. The five walks included the 3 Walks for Women in Hundred, New Martinsville, & Wheeling, and 2 new walks in Weirton, sponsored by Change, Inc. and in Triadelphia at the Highlands sponsored by Triadelphia VFD & Cabela's Distribution Center.

The Wetzel/Tyler Modular for WIC is completed. Landscaping work was completed in October, 2010. The new office affords clients privacy. The office is handicap assessable. There is plenty of parking in front of office. Office is within walking distance of the county health department.

The new office provides ample waiting room space, a restroom for both clients and staff and kitchen space to provide nutrition education/food demonstrations.

WIC has also completed several other grants including the Nutrition Grant, Infrastructure Grant, Breastfeeding Grant and a Repair Grant. For FY 2011 WIC will receive some additional grants that will include funding to hire additional breastfeeding peer counselors and para-professionals, purchase kitchen equipment and food for nutrition education demonstrations. WIC received funding for a fulltime FTE to conduct outreach activities. WIC is utilizing three current staff by increasing hours and hired one part-time person.

October 2010 WIC Monthly Enrollment Report

	W(P)	W(FB)	W(PB)	W(N-BF)	I(FB)	I(PB)	I(FFF)	Children	Total
Brooke	37	5	4	40	5	6	86	230	413
Hancock	88	9	13	80	8	19	160	451	828
Marshall	122	19	12	93	15	11	215	589	1076
Ohio	142	21	20	105	29	22	203	572	1114
W/T	82	20	6	68	19	7	144	493	839
Total	471	74	55	386	76	65	808	2335	4270

The Board was presented with a department Financial Report. The financial report included the department's current Aged Receivables and December and Year-to-Date financials. The financial statements were presented to the Board. The Administrator discussed the current month and year to date expenses and revenues and noted that currently the financials show a loss in revenues over expenditures. This is mainly due to the slow reimbursement of state invoices for serves and contracts. As of 12/10/10 the department had a bank balance of \$123,765.

Following the New/Old Business report, the Board did not adjourn into Executive session. The Board set the next regular meeting for Tuesday February 15, 2011 at 12:00 p.m.

SUBMITTED BY

William C. Mercer, MD, Health Officer
March 8, 2011

APPROVED BY

John Holloway, MD, Board Chairman
March 8, 2011