

Wheeling-Ohio County Board of Health
Minutes of September 29, 2009 regular meeting

The Wheeling - Ohio County Board of Health met on Tuesday, September 29, 2009 at the conference room of the Wheeling-Ohio County Health Department (WOCHD).

Board members present were Dr. John Holloway, Gloria Delbrugge, Wilkes Kinney, Cheryl Wonderly, and Christine Carder. Others present included Dr. William Mercer, Health Officer/Secretary; Howard Gamble, Administrator WOCHD; Wayland Harris, TP Director, Becky Beckett, WOCHD Nursing Director; Beth Dowler, WOCHD WIC Director; Wheeling News Register, and a member of the public.

Dr. John Holloway called the meeting to order at 12:00pm, lunch was provided. The minutes from the July 28, 2009 meeting were approved. Dr. Holloway opened the meeting with the Health Officer's Report.

Dr. Mercer gave the Health Officer's Report. Dr. Mercer updated the Board on the upcoming Breast Cancer Walk, "Walk for Women", which will be held October 11, 2009 at the Howard Long Wellness Center. He stated that he will not be able to attend any National public health conference this year due to time and work constraints. Dr. Mercer stated that seasonal flu shots are underway in Ohio County. He then led a discussion on seasonal flu shots and H1N1 vaccinations.

Dr. Holloway asked for the Administrator's Report. Howard updated the board on the 2009-2010 Seasonal Flu campaign. The TB Association is providing the WOCHD with funding to some of our private flu vaccine. We ordered 600 doses of private flu vaccine, in addition to our 900 state requested supply. Howard also stated that the WOCHD 2009-2010 Program Plan has been approved by the State health Department.

Wayland Harris updated the Board on Threat Preparedness activities including the additional funding has been provided to the health department for activities related to the H1N1 situation. These funds will be used for preparation, epidemiology and implementation of the H1N1 vaccination program in Ohio County. The funds will be for activities from August 1, 2009-July 30, 2010. Total award to Ohio County is \$222,208.

Beth updated the Board on WIC activities. The WOCHD WIC Program will be purchasing land and eventually a new building for the office location in Paden City. The State WIC program has approved funds to purchase the land. The property is currently owned by Jeffery & Cecelia Sprouse. The purchase is for four lots (525, 526, 527 and 528) on Adams and Second Street in Paden City. Purchase price of the property is \$40,000.00 (title fee \$400, recording fee \$16 and prorated real estate taxes are \$1120.04). A tentative date of September 30th

has been set for closing.

A WOCHD nursing reported was provided to the Board describing nursing activities including July and August Client Encounters or Nursing Hours for Core Functions and Expanded Services at the Health Department.

The Board was presented with Health Department bills and receipts. The August 2009 Purchase Journal, Cash Receipts and Payroll Register were presented and approved. A partial September 2009 Purchase Journal, Cash Receipts and Payroll Register was also presented and approved.

Following the New Business report, the Board adjourned into Executive session. Following the executive session the Board moved back in to the regular meeting. The Board approved to hold off on a new contract with Dr. Mercer until the next meeting. The Board approved a 5% raise for the Administrator. The Board accepted the resignation of Board member Brent Bush.

During the executive session the Board was updated on the Powers of the Board of Health during a health crisis. This included the Board's ability to issue quarantine orders in the event of large disease outbreaks. The next regular meeting will be held on Tuesday, November 10, 2009 at 12:00 p.m.

SUBMITTED BY

William C. Mercer, M.D., Secretary
November 10, 2009

APPROVED BY

John Holloway, M.D., Chairman
November 10, 2009