

Wheeling-Ohio County Board of Health

Minutes of January 10, 2023, regular meeting

The Wheeling - Ohio County Board of Health met on January 10, 2023, at 12:00pm in the City/County Building, Ohio County Commission office, Wheeling West Virginia.

Board members present were Dr. John Holloway, Erik Harris, and Mathew Wood. Staff present included Howard Gamble, Administrator of the Wheeling-Ohio County Health Department and County Health Officer Dr. William S. Przybysz.

The meeting was called to order by Board of Health Chairman Dr. John Holloway.

Minutes of the November 15, 2022, Board of Health meeting were distributed to members prior to the meeting.

Dr. Przybysz gave a Health Officer's report. A new state health officer has been hired. Matthew Christiansen, MD, MPH is the new Commissioner of the Bureau for Public Health (BPH) and State Health Officer. An update on Project HOPE was given including weekly rounds and services.

The administrator gave a report of department programs and services as well as a short update on COVID activities in Ohio County.

The administrator discussed salary increases for two Physicians in the department (Wack and Mercer). A proposal to increase the hourly rate to at least \$50 per hour was made. Both are employed as Physician, Class Code 9641. The WVDOP Salary range is \$87,595.00 - \$157,938.00 Annually. The proposal was approved.

The administrator gave a short update on the upcoming WV Legislative session. The Legislative session begins January 11th.

In the Senate:

- Senate District – 01 Laura Wakim Chapman (R - Ohio) & Ryan Weld (R - Brooke)

In the House

- House District – 003, Jimmy Willis (R - Brooke)
- House District – 004, Erikka Storch (R - Ohio)
- House District – 005, Shawn Fluharty (D - Ohio)

The department is trying to work with ServSafe to provide online food handling training. Currently the department has two active online programs (TAP Series and StateFood) along with the in-person trainings at the department and Oglebay.

The administrator gave an update on the Weirton WIC office. The office was slated to close due to the sale of the property. In December the office had extensive water damage that forced staff to relocate to the Brooke WIC office. The department is currently searching for a new location for the Hancock WIC office.

The Board was given a short update on the department's Needle Exchange Program. The department received official notification/license on November 29th. All three locations have been approved (Northwood, WOCHD and our HOPE medical unit). The license for the three locations will expire 11/28/23 and the department will need to reapply. The department already made one modification to the license by changing the time and hours of our HOPE medical unit.

The department submitted the required Syringe Exchange Annual Report to the WVOHFLC. The program was reestablished at the end of November and only had one exchange in December. The program continues to operate at both the Northwood location and the WOCHD. Staff with the HOPE program will be trained later.

In New Business, the Board was presented with November & December 2022 financials. The financial review included a year-to-date General Ledger Trial Balance and account payables and payroll reports. The Administrator presented to the Board the current Board of Health roster and Annual Organizational Chart. Both were approved by the Board.

With no other business before the Board, the Board moved for adjournment. The next regular Board of Health meeting is scheduled for March 14, 2023.

SUBMITTED BY

APPROVED BY

William S. Przybysz, MD, Health Officer
May 9, 2023

John D Holloway, MD, Board Chairman
May 9, 2023