

Wheeling-Ohio County Board of Health

Minutes of July 15, 2014 regular meeting

The Wheeling - Ohio County Board of Health met on July 15, 2014 in the Wheeling City Council room in the City/County Building.

Board members present were Dr. John Holloway, Wilkes Kinney, Gloria Delbrugge, Tom Tuttle, Cheryl Wonderly and Michael Caruso. Staff present included Dr. William Mercer, Health Officer/Secretary and Howard Gamble, Administrator of the Wheeling-Ohio County Health Department (WOCHD or department) and a representative from the Wheeling News Register.

The meeting was called to order. The minutes from the May 13, 2014 were mailed to members prior to the meeting for review. Minutes were reviewed; Board members corrected a minor grammar issue and were accepted by the Board.

Board Chairman, Dr. Holloway, did not have a report. Dr. Mercer gave his Health Officer's report. An update was given on the school tobacco education program "Joe Too Cool Too Smoke". Dr. Mercer thanked the Board for their financial support for the program. Dr. Mercer also gave a brief update on the increase in respiratory infections in the community.

Howard Gamble presented the administrators report. The Administrator discussed with the Board the proposed Service Agreements between the local health departments in West Virginia and the West Virginia Division of Personnel. The WVDOP has requested a signed agreement between local boards of health/health departments and the DOP. The agreement needs to be signed by the administrator and the Board Chair. This is an official agreement between the Board (legal authority) and the WVDOP. Dr. Holloway signed the agreement on behalf of the Board.

Renovations to the clinical area of the health department are underway and proceeding without much problem. New exam tables, lamps, and other minor equipment have been purchased to replace items that do not meet current standards.

The Administrator informed the Board that Ohio County had a second positive rabies case in a Raccoon from the GC&P Road area.

For Old Business the Administrator reminded the Board that the proposed changes to the 2005 Ohio County Clean Indoor Air Regulation is still a tabled item.

During the May Board of Health meeting a document was passed around from Lisa's Hair-Um in Elm Grove concerning exposure to second hand smoke. The administrator passed this document around again. The document, with 97 signatures, requests that all exceptions be discontinued in the county's current Clean Indoor Air Regulation. The department has had several complains concerning smoking in the building that this establishments is located in. There is a legal gaming establishment located in the same building. Although that business has

tried to address the issue, other tenants of the building still have second hand smoke coming through vents, doorways, etc.

In New Business the Financials were presented to the Board for the months of May & June. Department bills and payroll, aged receivables and the year to day financials were presented and reviewed. The administrator did not have any unusual issues with the financials. Noted was the excess of revenues over expenditures for the current month and year to date. On aged receivables one concerning issue is the payments from the City of Wheeling. The administrator hopes to have this issue address shortly. The board discussed each document and the reported was accepted.

Following New/Old Business the Board went into Executive session and discussed a legal matter. The Board moved back into the regular meeting. The Board then set the next meeting for September 9, 2014. The Board then adjourned.

SUBMITTED BY

William C. Mercer, MD, Health Officer
September 9, 2014

APPROVED BY

John Holloway, MD, Board Chairman
September 9, 2014