

**Wheeling-Ohio County Board of Health**  
Minutes of November 13, 2018 regular meeting

The Wheeling - Ohio County Board of Health met on November 13, 2018 at 1:00pm in the City/County Building, City Council Chambers, Wheeling West Virginia.

Board members present were Tom Tuttle, John Holloway, MD, and Chad Thalman. Staff present included Dr. William Mercer, Health Officer/Secretary and Howard Gamble, Administrator of the Wheeling-Ohio County Health Department (WOCHD or department). Others present were the media.

The meeting was called to order. Ohio County Clerk Michael E. Kelly administer the Oath of Office to new Board of Health member Laura W. Chapman. Laura Chapman is a County Commission appointment to the Board of Health. Minutes from the September 11, 2018 meeting were distributed prior to the meeting in the Board members meeting packets. Minutes were approved.

Board of Health Chairman Dr. John Holloway gave a short update of on immunization requirements for school children, in regards to the upcoming West Virginia legislative session. A request was made to have the administrator send out to Board of Health members a copy of the Board's prior resolution statement concerning school immunizations for discussion at the next Board meeting.

Dr. Mercer gave the Health Officer's Report. Dr. Mercer discussed recent updates and activities with Project HOPE, the department's on going Snoopy/Joe Too Cool To Smoke Program and a new program involving the health department, the Joe Too Cool To Smoke Program and the Wheeling Nailers. Dr. Mercer also discussed a national program he is involved with concerning recommendations for healthcare worker flu vaccinations.

The administrator's report was given by Howard Gamble. The health departments of the northern panhandle will host a Legislative Policy Roundtable on November 16, 2018. The meeting will allow health department staff to discuss key public health issues and activities with local, county and state elected leaders.

The administrator discussed with the Board a proposed Memorandum of Understanding between the Wheeling-Ohio County Board of Health and the Marshall County Board of Health for administrative oversight services. This service would be similar to the department's prior health office service that were provided during a recent health officer transition.

The administrator gave a brief update on the State and National Hepatitis A outbreak and current vaccine and vaccination clinics for targeted at risk population groups.

The administrator asked the Board to approval a half day office closure for the health department and WIC offices for December 24<sup>th</sup>. The request was approved by the Board.

There was no Unfinished Business for the Board.

In New Business, prior to the Board of Health meeting, members were presented with the September and October financials including Bills, Payroll, Aged Receivables and Year to Date Financials. The Board reviewed and approved the financial report.

The Board did not go into executive session. The Board set the next regular meeting for January 8, 2019 at 12noon. The Board adjourned.

**SUBMITTED BY**

**APPROVED BY**

William C. Mercer, MD, Health Officer  
January 8, 2019

John D Holloway, MD, Board Chairman  
January 8, 2019