

Wheeling-Ohio County Health Department

FY 2016-2017 Budget

General Information			
1. Name:	Wheeling-Ohio County Health Department		
2. Preparers Name and Title:	Howard Gamble, Administrator		
3. Date of Preparation:	May 9, 2016	4. Period Covered:	July 1, 2016 - June 30, 2017

Personnel

Position	Percent of time with LHD	Current Salary/Rate	FTE Percent	FY17 Salary Increase	Total Cost
1. Nursing Director 1	100%	\$45,641.81	1.00		45,641.81
2. Reg Sanitarian	100%	\$39,998.42	1.00		39,998.42
3. Office Assistant 2	100%	\$25,826.92	1.00		25,826.92
4. Reg Sanitarian	100%	\$28,844.05	1.00		28,844.05
5. Local Health Administrator 1	100%	\$55,116.66	1.00		55,116.66
6. Reg Sanitarian	100%	\$32,474.85	1.00		32,474.85
7. Health Officer	100%	\$34,590.45	0.10		34,590.45
8. Nurse 3	100%	\$34,936.35	1.00		34,936.35
10. Office Assistant 2	100%	\$23,312.30	1.00		23,312.30
11. Office Assistant 2	100%	\$19,208.77	1.00		19,208.77
12. Nurse 1 (PT)	100%	14.13 hr	0.10		
13. Nurse 1 (PT)	100%	16.43 hr	0.10		
14. Nurse Practitioner (PT)	100%	51.00 hr	0.10		
		\$339,950.58			
TOTAL			9.40		\$339,950.58

Fringe Benefits

Component		Rate/Computation	Sub Cost	Adjustments	Total Cost
1. FICA	100%	7.65%	26,006.22		26,006.22
2. Retirement	100%	12%	305,360.13		36,643.22
3. Health Insurance	100%	varied rates			77,718.00
4. Personnel Fees	100%	\$180 per staff	2,160.00	13.00	2,173.00
5. Worker's Compensation	100%	\$82.67 per staff	992.04	13.00	1,005.04
6. SUTA	100%	1.5%	12,000.00		2,340.00
TOTAL			\$346,518.39		\$145,885.47

Equipment and Other Capital Expenditures

Item	Item Cost		Budget		Total Cost
1. NA					
TOTAL					

Materials and Supplies

Item(s)	Description	Budget	Total Cost
1. Travel & Adult Vaccine	Vaccine Manufactures	2,000.00	2,000.00
2. Medical Supplies	Lab Safety, Goodwin Drug	2,000.00	2,000.00
3. Office Supplies	Wheeling Office Supply, Quill	2,500.00	2,500.00
TOTAL		\$4,500.00	\$6,500.00

Professional Service Costs

Name	Service	Budget	Total Cost
1. Fiscal Audit (annual & accounting ser)	Yearly	14,000.00	14,000.00
2. Service Plus (Payroll, Taxes)	Monthly	3,500.00	3,500.00
3. Physician/NP Contractors	Monthly	6,000.00	6,000.00
4. Supermail (postage)	Monthly	3,500.00	3,500.00
5. Office of Technology (computer)	Quarterly	11,100.00	11,100.00
TOTAL		\$38,100.00	\$38,100.00

Rental Costs

Component	Rate/Computation	Budget	Total Cost
1. Miller Transfer (trailer rental)	\$100 per month	1,200.00	1,200.00
TOTAL		\$1,200.00	\$1,200.00

Other

Item	Rate	Budget	Total Cost
1. Travel (HD only)	Current HD rate	\$650 per month	15,000.00
2. Printing		1,500.00	1,500.00
3. Mailing (Fed Ex)		2,000.00	2,000.00
4. Phone (land and cell)		12,000.00	12,000.00
5. Mis expenses		2,500.00	2,500.00
6. Insurance (BRIM/Private)		12,000.00	12,000.00
7. Ads (newspaper)		500.00	500.00
8. Dues (WVPHA & WVALHD)		1,000.00	1,000.00
9. Data/Software Support (SSS, PeachTree, Beyond Mkt.)		9,000.00	9,000.00
10. Genral Office Repair		1,250.00	1,250.00
11. Copier Service		3,500.00	3,500.00
TOTAL		\$45,250.00	\$60,250.00

Subgrants

Component	Rate/ Computation	Budget	Total Cost
1. NA			
TOTAL			

Grants & Additional Contract Funding (non department revenue)

Program	Date	Amount
1. Regional WIC Program	Sept 30, 2015 - Oct 1, 2016	783,314.00
Personnel		397,284.00
Benefit		209,498.00
Equipment		32,697.00
M/S		15,000.00
Contractual Costs		21,045.00
Construction		
Other		107,790.00
2. Threat Preparedness Program	July 1, 2016 - June 30, 2017	60,313.00
Personnel		37,089.00
Benefit		17,364.00
M/S		1,555.00
Contract		
Other		4,305.00
TOTAL		\$843,627.00

Department Revenue

Description	Projected Income
1. WV State Aid (WVDHHR)	255,368.00
2. State Aid carry over from FY 16	7,558.51
3. Ohio County Commission	67,000.00
4. City of Wheeling	67,000.00
5. NACCHO MRC Grant (TP) (January 1-December 31)	3,500.00
7. Environmental Fees (Permits and Fees for Services)	160,000.00
8. Ohio County Schools	6,000.00
9. Clinical Fees (co pays, travel admin fee, vaccine fee, flu shots, etc)	5,500.00
10. Clinical Reimbursements (BCCSP \$1700, Family Planning \$5159)	6,859.00
11. Brooke/Hancock/Marshall County Health Department NP Contract	7,000.00
12. Special Funding/Grants (Snoopy, Homeless Outreach, Needle Exchange, Narcan)	1,200.00
13. WOCHD Immunization Grant (Jan.-Dec grant)	6,981.40
TOTAL	\$593,966.91

BUDGET SUMMARY

Budget Category	Amount
Personnel	774,323.58
Fringe Benefits	372,747.47
Equipment and Other Capital Expenditures	32,697.00
Materials and Supplies	23,055.00

Professional Service Costs	38,100.00
Rental Costs	1,200.00
Other	172,345.00
Subgrants	
Total Expenses	\$1,414,468.05

Grants & Additional Contract Funding (Projected)	843,627.00
Wheeling-Ohio County Health Department (LHD) Projected Revenue	593,966.91
Wheeling-Ohio County Health Department (LHD) Expenses	\$591,886.05
FY 2016-2017 Budget:	\$1,437,593.91
LHD Budget Balance	\$2,080.86

Modified 1/2/13