

Wheeling-Ohio County Health Department
FY 2019-2020 Budget

General Information			
1. Name:	Wheeling-Ohio County Health Department		
2. Preparers Name and Title:	Howard Gamble, Administrator		
3. Date of Preparation:	June 27, 2019	4. Period Covered:	July 1, 2019 - June 30, 2020

Personnel

Position	Percent of time with LHD	Current Salary/Rate	FTE Percent	1.5% Increase	Total Cost
1. Nursing Director 1	100%	\$45,641.81	1.00	684.63	46,326.44
2. Sanitarian 1	100%	\$24,900.00	1.00	373.50	25,273.50
3. Office Assistant 2	100%	\$18,552.00	1.00	278.28	18,830.28
4. Reg Sanitarian	100%	\$30,893.04	1.00	463.40	31,356.44
5. Local Health Administrator 1	100%	\$55,116.66	1.00	826.75	55,943.41
6. Reg Sanitarian	100%	\$32,474.85	1.00	487.12	32,961.97
7. Health Officer	100%	\$39,590.44	0.10	593.86	40,184.30
8. Nurse 3	100%	\$34,365.81	1.00	515.49	34,881.30
9. Office Assistant 2	100%	\$19,208.76	1.00	288.13	19,496.89
10. Accounting Technician 3	100%	\$22,500.00	1.00	337.50	22,837.50
11.					
12. Reg Sanitarian (PT HD)	100%	17.00 hr	0.10		
13. Nurse 1 (PT HD)	100%	14.13 hr	0.10		
14. Nurse 1 PT HD)	100%	14.13 hr	0.10		
15. Nurse Pract. (PT HD)	100%	51.00 hr	0.10		
16. Physician 1 (PT HOP)	100%	8.75 hr	0.10		
17. Nurse 1 (PT HOP)	100%	24.00 hr	0.10		
18.					
19.					
		\$323,243.37			
TOTAL			9.70	\$4,848.65	\$328,092.02

Fringe Benefits

Component	Rate/Computation	Sub Cost	Adjustments	Total Cost
1. FICA	100%	7.65%	25,099.04	25,099.04
2. Retirement	100%	10%	287,907.72	28,790.77
3. Health Insurance	100%	varied rates		80,000.00
4. Personnel Fees	100%	\$180 per staff	2,160.00	2,160.00
5. Worker's Compensation	100%	\$90 per staff	1,080.00	1,080.00
6. SUTA	100%	1.5%	12,000.00	3,240.00
TOTAL			\$328,246.76	\$140,369.81

Equipment and Other Capital Expenditures

Item	Item Cost	Budget	Total Cost
1. NA			
TOTAL			

Materials and Supplies

Item(s)	Description	Budget	Total Cost
1. Travel & Adult Vaccine	Vaccine Manufactures	9,000.00	9,000.00
2. Medical & Environmental Supplies	Lab Safety, Wheeling Med Supply	5,000.00	5,000.00
3. Office Supplies	Wheeling Office Supply, Quill	4,700.00	4,700.00
TOTAL		\$18,700.00	\$18,700.00

Professional Service Costs

Name	Service	Budget	Total Cost
1. Fiscal Audit (annual & accounting ser)	Yearly	14,000.00	14,000.00
2. Service Plus (Payroll, Taxes)	Monthly	4,000.00	4,000.00
3. Phys./RN/NP Salaries (hourly reimb)	Monthly	35,000.00	35,000.00
4. Supermail (postage)	Monthly	3,600.00	3,600.00
5. Office of Technology (computer)	Quarterly	14,000.00	14,000.00
TOTAL		\$70,600.00	\$70,600.00

Rental Costs

Component	Rate/Computation	Budget	Total Cost
1. Miller Transfer (trailer rental)	\$100 per month	1,200.00	1,200.00
TOTAL		\$1,200.00	\$1,200.00

Other

Item	Rate	Budget	Total Cost
1. Travel (HD only)	Current HD rate	\$.58 per mile	10,000.00
2. Printing		1,500.00	1,500.00
3. Mailing (Fed Ex)		2,000.00	2,000.00
4. Phone (land and cell)		12,000.00	12,000.00
5. Mis expenses		2,500.00	2,500.00
6. Insurance (BRIM/Private)		15,000.00	15,000.00
7. Ads (newspaper)		500.00	500.00
8. Dues (WVPHA & WVALHD)		1,000.00	1,000.00
9. Data/Software Support (SSS, PeachTree, Beyond Mkt.)		5,000.00	5,000.00
10. General Office Repair		1,200.00	1,200.00
11. Special Projects (Homeless Outreach/Harm Reduction)		5,000.00	5,000.00
12. Copier Service		3,500.00	3,500.00
TOTAL		\$49,200.00	\$59,200.00

Subgrants

Component	Rate/ Computation	Budget	Total Cost
1. NA			
TOTAL			

Grants & Additional Contract Funding (non department revenue)

Program	Date	Amount
1. Regional WIC Program	Sept 30, 2018 - Oct 1, 2019	706,484.00
Personnel		364,857.00
Benefit		197,941.39
Equipment		
M/S		3,500.00
Contractual Costs		42,265.00
Construction		
Other		97,920.61
2. Threat Preparedness Program	July 1, 2019 - June 30, 2020	64,349.00
Personnel		37,645.00
Benefit		17,899.00
M/S		2,000.00
Contract		
Other		6,805.00
TOTAL		\$770,833.00

Department Revenue

Description	Projected Income
1. WV State Aid (WVDHHR)	282,625.04
2. State Aid carry over from FY 19	4,000.00
3. Ohio County Commission	67,000.00
4. City of Wheeling	67,000.00
5. Environmental Fees (Permits and Fees for Services)	160,000.00
6. Ohio County Schools	6,000.00
7. Clinical Fees (co pays, travel admin fee, vaccine fee, flu shots, etc)	10,000.00
8. Clinical Reimbursements (TB)	1,500.00
9. Brooke/Hancock/County Health Department NP Contract	4,000.00
10. Special Funding/Grants (Snoopy, Homeless Outreach, Harm Reduction Program)	10,000.00
11. WOCHD Immunization Grant	7,770.00
TOTAL	\$619,895.04

BUDGET SUMMARY

Budget Category	Amount
Personnel	730,594.02
Fringe Benefits	356,210.20
Equipment and Other Capital Expenditures	
Materials and Supplies	24,200.00
Professional Service Costs	70,600.00

Rental Costs	1,200.00
Other	163,925.61
Contractual	42,265.00
Total Expenses	\$1,388,994.83

Grants & Additional Contract Funding (Projected)	770,833.00
Wheeling-Ohio County Health Department (LHD) Projected Revenue	619,895.04
Wheeling-Ohio County Health Department (LHD) Expenses	\$618,161.83
FY 2019-2020 Budget:	\$1,390,728.04
LHD Budget Balance	\$1,733.21

Modified 1/2/13