

Wheeling-Ohio County Health Department
FY 2022-2023 Budget

General Information			
1. Name:	Wheeling-Ohio County Health Department		
2. Preparers Name and Title:	Howard Gamble, Administrator		
3. Date of Preparation:	April 18, 2022	4. Period Covered:	July 1, 2022 - June 30, 2023

Personnel

Position	Percent of time with LHD	Current Salary/Rate	FTE Percent	ATB Increase	Total Cost
1. Nursing Director 1	100%	\$42,997.50	1.00	2550.00	45,547.50
2. Sanitarian 2	100%	\$36,792.00	1.00	2550.00	39,342.00
3. Office Assistant 2 (Vacant)	100%	\$20,000.00	1.00		20,000.00
4. Reg Sanitarian	100%	\$38,373.22	1.00	2550.00	40,923.22
5. Local Health Administrator 1	100%	\$61,677.61	1.00	2550.00	64,227.61
6. Reg Sanitarian	100%	\$40,338.03	1.00	2550.00	42,888.03
7. Health Officer (Exp)	100%	\$26,000.00	0.10		26,000.00
8. LPN (Exp)	100%	\$53,248.00	1.00		53,248.00
9. Nurse 1 (Vacant)	100%	\$16,250.00	1.00		16,250.00
10. Office Assistant 2	100%	\$22,425.51	1.00	2550.00	24,975.51
11. Accounting Technician 3	100%	\$30,870.00	1.00	2550.00	33,420.00
12. Reg Sanitarian (PT HD)	100%	\$17.00	0.10	18.00	
13. Nurse Pract. (PT HD)	100%	\$51.00	0.10	52.00	
14. Physician 1 (PT HOPE)	100%	\$8.75	0.10	9.75	
15. Nurse 1 (PT HOPE)	100%	\$24.00	0.10	25.00	
16. Accounting Technician 3 (PT HD)	100%	\$17.00	0.10	18.00	
17. Physician 1 (PT HOPE)	100%	\$8.75	0.10	9.75	
18. HR Associate (PT HD)	100%	\$28.00	0.10	29.00	
		\$388,971.87			
TOTAL			10.80	\$17,850.00	\$406,821.87

Fringe Benefits

Component	Rate/Computation	Sub Cost	Adjustments	Total Cost
1. FICA	100%	7.65%	31,121.87	31,121.87
2. Retirement	100%	9%	327,573.87	29,481.65
3. Health Insurance	100%	varied rates		80,000.00
4. Personnel Fees	100%	\$60 per staff	900.00	900.00
5. Worker's Compensation	100%	\$90 per staff	1,620.00	1,620.00
6. SUTA	100%	1.5%	9,000.00	2,025.00
TOTAL			\$370,215.74	\$145,148.52

Equipment and Other Capital Expenditures

Item	Item Cost		Budget		Total Cost
1. NA					
TOTAL					

Materials and Supplies

Item(s)	Description	Budget	Total Cost
1. Travel & Adult Vaccine	Vaccine Manufactures	5,000.00	5,000.00
2. Medical & Environmental Supplies	Lab Safety, Wheeling Med Supply	5,000.00	5,000.00
3. Office Supplies	Wheeling Office Supply, Quill	4,700.00	4,700.00
TOTAL		\$14,700.00	\$14,700.00

Professional Service Costs

Name	Service	Budget	Total Cost
1. Fiscal Audit (annual & accounting ser)	Yearly	14,000.00	14,000.00
2. Service Plus (Payroll, Taxes)	Monthly	4,000.00	4,000.00
3. Phys./RN/NP Salaries (hourly reimb)	Monthly	10,000.00	10,000.00
4. Supermail (postage)	Monthly	3,600.00	3,600.00
5. Office of Technology (computer)	Quarterly	12,000.00	12,000.00
TOTAL		\$43,600.00	\$43,600.00

Rental Costs

Component	Rate/ Computation	Budget	Total Cost
1. RCC Properties (HOPE Mobile Storage)	\$4800 yearly	4,800.00	4,800.00
TOTAL		\$4,800.00	\$4,800.00

Other

Item	Rate	Budget	Total Cost
1. Travel (HD only)	Current HD rate	\$.57 per mile	10,000.00
2. Printing		1,500.00	1,500.00
3. Mailing (Fed Ex)		2,000.00	2,000.00
4. Phone (land and cell)		12,000.00	12,000.00
5. Mis expenses		2,500.00	2,500.00
6. Insurance (BRIM/Private)		15,000.00	15,000.00
7. Ads (newspaper)		500.00	500.00
8. Dues (WVPHA & WVALHD)		1,000.00	1,000.00
9. Data/Software Support (SSS, PeachTree, Beyond Mkt.)		5,000.00	5,000.00
10. General Office Repair		1,200.00	1,200.00
11. Special Projects (Harm Reduction)		2,000.00	2,000.00
12. Copier Service		3,500.00	3,500.00
TOTAL		\$46,200.00	\$56,200.00

Subgrants

Component	Rate/ Computation	Budget	Total Cost
1. NA			
TOTAL			

Grants & Additional Contract Funding (non department revenue)

Program	Date	Amount
1. PH Crisis COVID-19	July 1, 2021 - June 30, 2023	52,690.00
Personnel		43,494.00
Benefit		9,196.00
Equipment		
M/S		
Other		
2. ELC - EDE Grant Ohio County	January 15, 2021 - June 2023	448,650.00
Personnel		225,534.00
Benefit		19,177.00
Equipment		126,372.00
M/S		4,736.00
Other		72,831.00
3. Regional WIC Program	Sept 30, 2021 - Oct 1, 2022	1,038,342.00
Personnel		527,689.00
Benefit		323,130.00
M/S		28,800.00
Contractual Costs		26,378.00
Other		132,345.00
4. Threat Preparedness Program	July 1, 2022 - June 30, 2023	65,020.00
Personnel		38,000.00
Benefit		17,965.00
M/S		2,400.00
Other		6,655.00
5. Project HOPE Funding	Current Balance of Fund	277,651.00
TOTAL		\$1,882,353.00

Department Revenue

Description	Projected Income
1. WV State Aid (WVDHHR)	322,268.00
2. State Aid carry over from FY21	10,000.00
3. Ohio County Commission	67,000.00
4. City of Wheeling	67,000.00
5. Environmental Fees (Permits and Fees for Services)	170,000.00
6. Ohio County Schools	6,000.00
7. Clinical Fees (co pays, travel admin fee, vaccine fee, flu shots, etc)	5,000.00
8. Clinical Reimbursements (TB)	1,500.00

10 Special Funding/Grants (Homeless Outreach, Harm Reduction Program)	10,000.00
11. WOCHD Immunization Grant	7,000.00
12.	
TOTAL	\$665,768.00

BUDGET SUMMARY

Budget Category	Amount
Personnel	1,241,538.87
Fringe Benefits	514,616.52
Equipment and Other Capital Expenditures	126,372.00
Materials and Supplies	50,636.00
Contractual Costs	26,378.00
Professional Service Costs	43,600.00
Rental Costs	4,800.00
Other	268,031.00
HOPE Fund Balance (estimated)	277,651.00
Total Expenses	\$2,553,623.39

Grants & Additional Contract Funding (Projected)	1,882,353.00
Wheeling-Ohio County Health Department (LHD) Projected Revenue	665,768.00
Wheeling-Ohio County Health Department (LHD) Expenses	\$666,470.39
FY 2021-2022 Budget:	\$2,548,121.00
LHD Budget Balance	(\$702.39)

Modified 1/2/13