

Wheeling-Ohio County Health Department
FY 2022-2023 Budget

General Information			
1. Name:	Wheeling-Ohio County Health Department		
2. Preparers Name and Title:	Howard Gamble, MPH, LHA, Administrator, WOCHD		
3. Date of Preparation:	4/5/2023 (WOCBOH approval 5/9/23)	4. Period Covered:	July 1, 2023 - June 30, 2024

Personnel

Position	Percent of time with LHD	Current Salary/Rate	FTE Percent	7% ATB Increase	Total Cost
1. Nursing Director 1	100%	\$45,547.50	1.00	3,188.33	48,735.83
2. Sanitarian 1	100%	\$39,291.82	1.00	2,750.43	42,042.25
3. Accounting Technician 3	100%	\$33,200.00	1.00	2,324.00	35,524.00
4. Reg Sanitarian	100%	\$40,923.22	1.00	2,864.63	43,787.85
5. Local Health Administrator 1	100%	\$64,227.61	1.00	4,495.93	68,723.54
6. Reg Sanitarian	100%	\$42,888.03	1.00	3,002.16	45,890.19
7. Health Officer (Exp)	100%	\$26,000.00	0.10	1,820.00	27,820.00
8. LPN (Exp)	100%	\$53,248.00	1.00	3,727.36	56,975.36
10. Office Assistant 2	100%	\$33,716.80	1.00	2,360.18	36,076.98
11. Accounting Technician 3	100%	\$33,420.00	1.00	2,339.40	35,759.40
12. Reg Sanitarian (PT HD)	100%	\$17.00	0.10		
14. Physician 1 (PT HOPE)	100%	\$50.00	0.10		
15. Nurse 1 (PT HOPE)	100%	\$24.00	0.10		
17. Physician 1 (PT HOPE)	100%	\$50.00	0.10		
18. HR Associate (PT HD)	100%	\$28.00	0.10		
19. HHR Associate (TP)					
		\$412,462.98			
TOTAL			9.60	\$28,872.41	\$441,335.39

Fringe Benefits

Component	Rate/Computation	Sub Cost	Adjustments	Total Cost
1. FICA	100%	7.65%	33,762.16	33,762.16
2. Retirement	100%	9%	356,540.03	32,088.60
3. Health Insurance	100%	varied rates		80,000.00
4. Personnel Fees	100%	\$60 per staff	900.00	900.00
5. Worker's Compensation	100%	\$90 per staff	1,620.00	1,620.00
6. SUTA	100%	1.5%	9,000.00	2,025.00
TOTAL			\$401,822.19	\$150,395.76

Equipment and Other Capital Expenditures

Item	Item Cost	Budget	Total Cost
1. NA			
TOTAL			

Materials and Supplies

Item(s)	Description	Budget	Total Cost
1. Travel & Adult Vaccine	Vaccine Manufactures	5,000.00	5,000.00
2. Medical & Environmental Supplies	Lab Safety, Wheeling Med Supply	4,000.00	4,000.00
3. Office Supplies	Wheeling Office Supply, Quill	4,700.00	4,700.00
TOTAL		\$13,700.00	\$13,700.00

Professional Service Costs

Name	Service	Budget	Total Cost
1. Fiscal Audit (annual & accounting ser)	Yearly	14,000.00	14,000.00
2. Service Plus (Payroll, Taxes)	Monthly	4,000.00	4,000.00
3. Phys/RN Salaries (hourly reimb)	Monthly	7,000.00	7,000.00
4. Supermail (postage)	Monthly	3,600.00	3,600.00
5. Office of Technology (computer)	Quarterly	12,000.00	12,000.00
TOTAL		\$40,600.00	\$40,600.00

Rental Costs

Component	Rate/Computation	Budget	Total Cost
1. RCC Properties (HOPE Mobile Storage)	\$4800 yearly	4,800.00	4,800.00
TOTAL		\$4,800.00	\$4,800.00

Other

Item	Rate	Budget	Total Cost
1. Travel (HD only)	Current HD rate	\$.65 per mile	5,000.00
2. Printing		1,500.00	1,500.00
3. Mailing (Fed Ex)		2,000.00	2,000.00
4. Phone (land and cell)		12,000.00	12,000.00
5. Mis expenses		2,500.00	2,500.00
6. Insurance (BRIM/Private)		15,000.00	15,000.00
7. Ads (newspaper)		500.00	500.00
8. Dues (WVPHA & WVALHD)		1,000.00	1,000.00
9. Data/Software Support (SSS, PeachTree, Beyond Mkt.)		5,000.00	5,000.00
10. General Office Repair		1,200.00	1,200.00
11. Special Projects (Harm Reduction)		2,000.00	2,000.00
12. Copier Service		3,500.00	3,500.00
TOTAL		\$46,200.00	\$51,200.00

Subgrants

Component	Rate/ Computation	Budget	Total Cost
1. NA			
TOTAL			

Grants & Additional Contract Funding

Program	Date	Amount
1. CDC Infrastructure Grant (3yr grant)	July 1, 2023 - June 30, 2024	74,007.00
HD Funding, Total Grant \$222,021.75	Personnel	67,511.00
	Benefit	6,496.00
2. TBA		
	Personnel	
	Benefit	
	Equipment	
	M/S	
	Other	
3. Regional WIC Program	Sept 30, 2022 - Oct 1, 20	1,038,342.00
	Personnel	527,689.00
	Benefit	323,130.00
	M/S	28,800.00
	Contractual Costs	26,378.00
	Other	132,345.00
4. Threat Preparedness Program	July 1, 2023 - June 30, 20	65,020.00
	Personnel	38,000.00
	Benefit	17,965.00
	M/S	2,400.00
	Other	6,655.00
5. Project HOPE Funding	Current Balance of Fund	277,651.00
TOTAL		\$1,381,013.00

Department Revenue

Description	Projected Income
1. WV State Aid (WVDHHR)	354,839.03
2. State Aid carry over from FY23 (estimated)	5,000.00
3. Ohio County Commission	70,000.00
4. City of Wheeling	70,000.00
5. Environmental Fees (Permits and Fees for Services)	170,000.00
6. Ohio County Schools	6,000.00
7. Clinical Fees (co pays, travel admin fee, vaccine fee, flu shots, etc)	5,000.00
8. Clinical Reimbursements (TB)	1,500.00
10. Special Funding/Grants (Homeless Outreach, Harm Reduction Program)	10,000.00
11. WOCHD Immunization Grant	7,000.00

12. Back on Track Immunization Grant	2,702.00
TOTAL	\$702,041.03

BUDGET SUMMARY (Total)

Budget Category	Amount
Personnel	1,142,031.39
Fringe Benefits	504,482.76
Equipment and Other Capital Expenditures	
Materials and Supplies	44,900.00
Contractual Costs	26,378.00
Professional Service Costs	40,600.00
Rental Costs	4,800.00
Other	190,200.00
HOPE Fund Balance (estimated)	277,651.00
Total Expenses	\$2,231,043.15

Grants & Additional Contract Funding (Projected)	1,381,013.00	Grants only
Wheeling-Ohio County Health Department (LHD) Projected Revenue	776,048.03	WOCHD Revenue &
Wheeling-Ohio County Health Department (LHD) Expenses	\$776,023.15	WOCHD Expenses c
FY 2021-2022 Budget:	\$2,157,061.03	Grants + Revenue
LHD Budget Balance	\$24.88	WOCHD Revenue - 1

Modified 1/2/13