

## **Wheeling-Ohio County Board of Health**

Minutes of March 9, 2021 regular meeting

The Wheeling - Ohio County Board of Health met on March 9, 2021 at 12:00pm in the City/County Building, City Council Chambers, Wheeling West Virginia.

Board members present were Dr. John Holloway, Elisabeth Slater, Tom Tuttle, Dr. Mathew Wood, Laura Chapman, and Chad Thalman. Staff present included Howard Gamble, Administrator of the Wheeling-Ohio County Health Department and Interim County Health Officer Dr. Thomas Wack.

The meeting was called to order by Board of Health Chairman Dr. John Holloway. Minutes of the January 12, 2021 Board of Health meeting were distributed to members prior to the meeting. Minutes were approved.

A member of the public was present, Susan C. Herrick, who gave a short presentation to the Board in regard to COVID-19 activities in the community.

The Health Officer gave a short update on COVID-19 vaccination efforts among the homeless population and supporting agencies.

The administrator gave a short report on the department's COVID-19 response in Ohio County. The update included upcoming vaccination clinics and the community vaccination clinic at the Highlands. About 14,059 vaccines have been administered in the county (34% of the population).

In New Business Perry and Associates were selected by the Audit Committee to conduct the annual audit. An extension maybe necessary. A WOCHD financial packet was not distributed to members prior to the meeting due to staffing shortages and the department's COVID-19 testing and case management response.

The Board held a discussion on the Health Officer position including the creation of a formal job description, public announcement for applicants and future interview process, salary and job duties as defined by WV State Code.

The no other business was before the Board and they moved for adjournment.

### **SUBMITTED BY**

Thomas Wack, MD, Interim-Health Officer  
May 11, 2021

### **APPROVED BY**

John D Holloway, MD, Board Chairman  
May 11, 2021