

## **Wheeling-Ohio County Board of Health**

Minutes of July 11, 2017 regular meeting

The Wheeling - Ohio County Board of Health met on July 11, 2017 in Wheeling City Council Chambers in the City/County Building.

Board members present were Dr. John Holloway, Tom Tuttle, and Chad Thalman. Staff present included Dr. William Mercer, Health Officer/Secretary and Howard Gamble, Administrator of the Wheeling-Ohio County Health Department (WOCHD or department).

Prior to the start of the meeting Wheeling City Clerk Janice Jones administered the swearing in of new Board of Health members David Croft and Christian Turak.

The meeting was called to order. The Board then held an election for Board of Health chairman and Dr. John Holloway was elected to serve the one year term. Dr. Holloway gave a brief update on Board member Wilkes Kinney. Mr. Kinney is not able to continue to serve on the Board of Health. The County Commission, appointing authority for this Board seat, will be notified of the vacancy and the need for a new appointment to the Board of Health

The Board approved the regular Board of Health meeting minutes from May 9, 2017 which were distributed to the Board prior to the meeting.

Dr. William Mercer gave the health officer's report. Dr. Mercer updated the board on Joe Too Cool To Smoke activities, and Project Hope outreach efforts.

The administrator gave a report to the Board. In February 2017, the US Department of Housing and Urban Development HUD approved new smoking rules for public housing. Starting in July staff from the health department and the Wheeling Housing Authority will be conducting educational programs on the new rules. The new rules prohibit the use of tobacco products in all indoor areas, including individual living units, common areas, administrative office buildings and outdoor areas within 25 feet of those areas. These rules are more comprehensive than the current county regulation.

Funding contacts between the Health Department and the County Commission, City of Wheeling and Ohio County Schools were sent out. The contracts are used by each agency for invoice processing and an official funding agreement for the current fiscal year. Once contracts are returned they will be signed and returned. The amounts for each organization are as follows:

- Ohio County Commission \$67,000.00
- City of Wheeling \$67,000.00
- Ohio County Board of Education \$6,000

The Board was presented with a Health Care Worker Seasonal Flu Vaccination policy presentation. A short discussion was held on the proposed rule. The administrator will provide to the Board some examples of healthcare facility policies.

In New Business, the Wheeling-Ohio County Clean Indoor Air Regulation was briefly discussed. With the addition of two and possibly a third new Board members a suggestion was made to hold off any future discussions and decision until a future time.

The Board was provided with financials for May & June. Missing from the Aged Receivables Report are two outstanding invoices from the State of West Virginia for our WIC program. These two outstanding receivables total \$117,060.00

The Board did not go into executive session. The Board set the next regular meeting for September 12, 2017. The Board adjourned.

**SUBMITTED BY**

**APPROVED BY**

William C. Mercer, MD, Health Officer  
September 12, 2017

John Holloway, MD, Board Chairman  
September 12, 2017