

Wheeling-Ohio County Board of Health
Minutes of September 10, 2019 regular meeting

The Wheeling - Ohio County Board of Health met on September 10, 2019 at 12:00pm in the City/County Building, City Council Chambers, Wheeling West Virginia.

Board members present were Tom Tuttle, Chad Thalman, John Holloway MD, Elisabeth Slater and Laura Chapman. Staff present included Dr. William Mercer, Health Officer/Secretary and Howard Gamble, Administrator of the Wheeling-Ohio County Health Department (WOCHD or department). Others present were the media and staff from the health department.

The meeting was called to order. Minutes from the July 9, 2019 meeting were distributed prior to the meeting in the Board members meeting packets. Minutes were approved.

Board of Health Chairman Dr. John Holloway did not have a report.

Dr. Mercer gave the Health Officer's Report. Dr. Mercer lead a short discussion on this years flu season as well as flu vaccinations. Dr. Mercer discussed recent updates and activities with Project HOPE and the department's on going Snoopy/Joe Too Cool To Smoke Program. A grant was received by the Ohio County TB Association to held with costs associated with the upcoming fall educational program. Dr. Mercer reported to the Board that he will be attending the 2019 APHA conference and national meeting.

Ohio County Clerk Michael E. Kelly to administer the Oath of Office to new Wheeling-Ohio County Board of Health member Mathew J. Wood, DO.

The administrator's report was given by Howard Gamble. The Board was provided with an updated copy of the agencies organizational chart. The Board reviewed the chart and moved to approve.

The health departments of the northern panhandle will host a Legislative Policy Roundtable on October 28, 2019. The meeting will allow health department staff to discuss key public health issues and activities with local, county and state elected leaders. Board of Health members and Health Officers will also be invited to attend. The meeting will be held at the Highlands Event Center and begin around 9:00am.

A special Free HIV Testing clinic will be set up on Friday, September 13th from 9am to 1pm at the Catholic Charities Neighborhood Center. Staff from our Project HOPE will be assisting the State Health Department in this special one-time clinic. The Health Department offers routine HIV testing as well.

The department is finalizing the WIC FY20 budget and plans to budget a 6% raise for WIC staff. The pay increase would only affect WIC staff and would begin January 1, 2020. The FY20 WIC budget cycle begins October 1, 2020. Board approval is requested.

No Unfinished Business was discussed with the Board. In New Business, prior to the Board of Health meeting, members were presented with the July and August 2019 financials including Bills, Payroll, Aged Receivables and Year to Date Financials. The Board reviewed and approved the financial report.

Board of Health member Elisabeth Slater gave out a new article relating to the national measles outbreak and the use of the MMR vaccine. The Board held a short discussion on the subject.

The Board did not go into executive session. The Board set the next regular meeting for November 12, 2019 at 12noon. The Board adjourned.

SUBMITTED BY

William C. Mercer, MD, Health Officer
November 12, 2019

APPROVED BY

Chad Thalman, Board Vice Chairman
November 12, 2019