

**Wheeling-Ohio County Board of Health
Wheeling-Ohio County Health Department**

Public Notice – Request for Proposals for Project HOPE

The Wheeling-Ohio County Board of Health is accepting proposals for the acquisition of the Project HOPE Program from the county health department. All interested parties can submit a proposal (copy of proposal application available at the health department) to the Wheeling-Ohio County Board of Health by April 1, 2025.

The Project HOPE Program (Homeless Outreach Partnership Effort) is a collaboration of medical, nursing, social work, pastoral care and other health care professionals who serve together on the street and in homeless shelters in Wheeling. The program provides basic medical care, food, water, clothing, follow-up appointments and information on agencies and services.

Interested parties and organizations should be capable of operating a multi functioning program. Financial and program information is available upon request from the county health department. For more information contact Howard Gamble, Administrator, Wheeling-Ohio County Health Department, (304) 234-3682 or howard.p.gamble@wv.gov .

Project HOPE Proposal Application

Date.

Organization Name.

Organization Address & Phone/Email.

Organization Leadership.

Describe your organization's reason for applying to operate the Project HOPE Program.

Describe your organization's staffing plan for the Project HOPE Program.

Describe your organization's current programs or operation.

What similar programs does your organization operate that will support the Project HOPE Program?

Describe your organization's ability to secure medical liability insurance for the operation of the Project HOPE Program. What type of medical liability insurance does the organization currently have?

Describe your organization's ability to maintain a mobile medical vehicle.

Is the organization wanting to accept the Project HOPE Program medical vehicle?

YES NO

Does the organization have a vehicle insurance policy?

YES NO

Describe the organization's current patient centered clinical services.

Is the organization wanting to accept the Project HOPE Program clinical equipment and supplies?

YES NO

Provide any other details in regards to operation of the Project HOPE Program.

Return to the Wheeling-Ohio County Health Department by _____. **For more information or to return application:**

**Howard Gamble, MPH, LHA
Administrator, Wheeling-Ohio County Health Department
1500 Chapline Street, Wheeling, WV 26003.
(304) 234-3682 or howard.p.gamble@wv.gov .**

Instructions

A public notification will be published regarding acquisition of the Project HOPE Program beginning February 14, 2025. All interested parties, organization and/or agencies must complete the provided request for proposal (RFP) application and return the application along with a cover letter (on agency letterhead) to the Wheeling-Ohio County Health Department by April 1, 2025.

All applicants must be an established organization, business or agency. The program will not be awarded to an individual. All applications must be typed. Handwritten applications will not be accepted.

The RFP must be completed with all questions answered. If more space is needed, applicants should attach an addendum.

A review committee of the Wheeling-Ohio County Board of Health and Wheeling-Ohio County Health Department will review all applications. The committee may either meet in person or virtual with interested organizations to discuss their proposal and the Project HOPE Program. Any meeting will be scheduled at the committee's and applying organizations convenience.

The committee will then make a recommendation(s) to the Wheeling-Ohio County Board of Health for during the May 13, 2025, Wheeling-Ohio County Board of Health regularly scheduled meeting. Final approval may take place at this time or at a later Board of Health meeting.

Interested organizations should plan on meeting and discussing their proposal with both the committee and Wheeling-Ohio County Board of Health as needed.

Once the Wheeling-Ohio County Board of Health has made a final decision the organization will be notified. A final decision may take additional time or a later board meeting. The selected organization will receive a grant from the Wheeling-Ohio County Health Department of the Project HOPE Program funding. At this time the available funds are approximately \$180,000.00. The grant will need to be approved by the selected organization's governing body/senior leadership and the Wheeling-Ohio County Board of Health and Health Department. The grant is a one-time funding opportunity.

All equipment and materials that are part of the Project HOPE Program will be turned over to the selected organization. The Wheeling-Ohio County Health Department will work with the selected organization to ensure all items are transferred correctly and timely.

A public notification on the selected organization will be done by the Wheeling-Ohio County Health Department. The transfer of the mobile clinical vehicle (valued at a will be handled by the Wheeling-Ohio County Health Department (WV DMV paperwork and tax requirements will be necessary).