



Wheeling-Ohio County Health Department Environmental Fees

Bed and Breakfast Permits expire June 30
Fee: \$60.00

Mass Gatherings Permits expire at the end of the event.
Fee: \$60.00

Care Facilities Permits expire June 30
Fee: \$60.00

Schools Permits expire June 30
Fee: \$60.00

Mobile Food Units Permits expire June 30
Fee: \$125.00

Organized Camp Permits expire June 30
Fee: \$90.00

Recreational Water Facility Permits expire December 31
Fee: \$125.00

Retail Food Stores Permits expire June 30
Fee: \$60.00 per checkout

Mobile Retail Food Units Permits expire June 30
Fee: \$60.00

Temporary Food Service Establishments Permits expire per date on permit.
Fee: \$60.00

Vending Machine Permits expire June 30
Fee: \$60.00 per machine; max. \$360.00 per site

Water Well Permits (new or repair)
Fee: \$125.00

Campgrounds Permits expire June 30
Fee: \$6 per site, \$60 minimum fee

Child Care Centers Permits expire December 31
Fee:

Family Day Care (7-12 kids)	Day Care Center (13-25 kids)	Day Care Center (>26 kids)
\$60.00	\$125.00	\$185.00

Food Service Establishments Permits expire June 30**Fee:**

Seating	Amount	With WVABCA License*
0-20	\$125.00	\$250.00
21-50	\$250.00	\$375.00
51-80	\$375.00	\$500.00
>81	\$500.00	\$625.00
Churches +	\$100.00	\$200.00

*Add \$125.00 if establishment has a Class A WVABCA on-premises license covering liquor

+Churches are assessed at a yearly rate of \$100.00 for a Food Service Permit. To be eligible for this rate an organization should have certain characteristics that are generally attributed to churches (including mosques and synagogues). The department can use a combination of these characteristics, together with other facts and circumstances, to determine whether an organization will be assessed at the lower rate. These attributes of a church have been developed by the Internal Revenue Service and by court decisions. They include: Distinct legal existence; Recognized creed and form of worship; Definite and distinct ecclesiastical government; Formal code of doctrine and discipline; Distinct religious history; Membership not associated with any other church or denomination; Organization of ordained ministers; Ordained ministers selected after completing prescribed courses of study; Literature of its own; Established places of worship; Regular congregations; Regular religious services; Sunday schools for the religious instruction of the young; Schools for the preparation of its members.

*Add \$100.00 if establishment has a Class A WVABCA on-premises license covering liquor.

Farmers Markets Permits expire March 31**Fee:**

- Retail Farmers Market Permit
 - Consignment Farmer's Markets - \$50 per checkout

Hotel/Motel Permits expire June 30**Fee:**

Rooms	Amount
0-20	\$125.00
21-50	\$250.00
51-80	\$375.00
>81	\$500.00

Individual and Innovative and Alternative Sewage Systems**Fee:**

Conventional Single-Family Dwelling	All Other Types of Systems	System Modification
\$185.00	\$375.00	no proposed fee

Manufactured Home Community Permits expire December 31**Fee:**

0-10 parked manufactured home units	\$125.00
11-20 parked manufactured home units	\$150.00
21-30 parked manufactured home units	\$225.00
>31 parked manufactured home units	\$275.00

Subdivisions No expiration date on permits

Fee: \$12.00 per lot, \$100.00 minimum fee

REMINDER: Sub-division Permits are issued with no fixed expiration date. Once the permit is issued the BOH will only be able to charge a one-time fee unless the number of lots increase. The above chart gives the maximum allowable permit fee for new sub-divisions after the BOH has implemented the new fees rule. The above amounts reflect each new year's fees for new sub-divisions.

Labor Camp Permit Permits expire June 30

Fee: \$125.00

Industrial Campground Permits expire June 30

Fee: \$100.00

Tattoo Studios Permits are valid for 1 year from date of issuance.

Fee: \$200.00

Body Piercing Studios Permits expire June 30

Fee: \$200.00

Sewage Cleaning Trucks Permits expire March 31

Fee: \$16.00

Heat Pump or Geothermal Well

Construction/Installation Heat Exchange Wells. Permit Fee is determined by the ton rating of the heat pump machine. When more than one heat pump machine is hooked together, the cumulative total of the ton rating is used to determine the fee:

- One-to-fifty-ton heat pump system** \$150.00
- Over fifty-ton system** \$300.00

Prorated Fixed Expiration Date Permit Fees Formula

# of Months from Fixed Expiration Date	% Annual Fee to be Paid
< 3 months	25% of annual fee
3 months to < 6 months	50% of annual fee
6 months to < 9 months	75% of annual fee
9 months to < 12 months	100% of annual fee

Late Fee for Expired Permits

A late fee of 25% for all expired permits listed in this rule will be applied to the permit fee schedule. Payment must be received within 10 days of the expiration date to avoid the late fee assessment.

Fees for Service Schedule

Food Handlers Cards

Fee:

- 2 Year \$10.00
- 2 Year Statewide Card \$20.00
- Volunteer Free (1 year)

- Replacement Card \$5.00
- Online Food Cards \$20.00 (*StateFood*) & \$19.95 (*TAP Series*)
 - Add an additional \$10.00 for a Statewide Card

Volunteer cards can be issued at no cost to the organization or food handler. These cards cannot be used in a paid food service positions.

Home Loan Inspections/Water Testing

Fee:

- Individual Water Wells \$50.00
 - Additional \$15.00 fee, payable to the City of Wheeling Water Department
- Sewage \$100.00
- Water & Sewage \$150.00
- Additional visits \$50.00

Re-Inspection Fee

Fee: \$20.00

Routine or complaint-based inspections do not apply to this fee. Criteria for the fee is defined in the Food Code (8-405.11, 8-405.20 and 8-406.11) and are billed to the facility.

Plan Review Fee

Fee:

- Small food establishment (0-20 seats) \$100.00
- Medium food establishment (21-50 seats) \$200.00
- Large food establishment (51 & over seats) \$300.00
- Other (nonfood) facilities \$100.00

Conducted as part of the permitting process of a new food establishment and is based on seating of the proposed establishment. Fee is required prior to conducting the plan review and is separate from the Fee for Permit.

Permit Re-Issue Fee

Fee: \$10.00

All permits, including sewage that are issued through the health department.

Homeowners Sewage Installation Test

Fee: \$50.00

For health department administered septic installer tests to homeowners only. Fee is required prior to taking the test.

Animal Sample/Rabies Testing Fee

Fee:

Non-human exposure. Fee is the health department's cost of shipping specimen using Fed Ex/UPS. Resident is billed after shipment.

Environmental Fees effective March 6, 2006 (Modified February 2012, July 2014, July 2015, March 2019, January 2022)